



Wick Golf Club

Constitution

Accepted and approved

30th May 2017

Wick Golf Club

Constitution

1. Name:

- 1.1 The name of the club shall be the Wick Golf Club, hereafter referred to as 'The Club'.
- 1.2 The Club shall affiliate to the Scottish Golf and North District Golf Association.

2. Objectives:

- 2.1 The Club shall hold the following as its aims and objectives and shall strive to fulfil these aims and objectives at all times. These are:-
 - 2.1.1. To fulfil the general objectives and functions of a Golf Club by undertaking such activities as may be reasonably necessary and/or incidental to such objectives;
 - 2.1.2 The main purposes of the club are to provide facilities for and to promote participation in the amateur sport of golf;
 - 2.1.3. To abide by the Constitution, Rules and Bye-laws of the Club;
 - 2.1.4. To promote and abide by the Rules of Golf as they are fixed from time to time by the R & A
 - 2.1.5. To provide access to golf for players of all standards in a friendly and welcoming atmosphere that does not discriminate on the grounds of gender, age, race, religion, or relief, sexual orientation or disability;
 - 2.1.6. To provide coaching in golf to beginners and for improvement for experienced players;
 - 2.1.7. To arrange competitions and matches for members;
 - 2.1.8. To lease/purchase land and/or equipment suitable for the purposes and functions of the Club;
 - 2.1.9. To sell and deal in alcohol, mineral/aerated water and other related products as well as refreshments, foodstuffs and golfing equipment in accordance with the provisions of any licensing laws and by obtaining the necessary statutory consents and licences for this.

3. Membership:

- 3.1 The membership of the Club shall consist of:
 - 3.1.1. Full Members
 - 3.1.2. Junior Members
 - 3.1.3. Intermediate Members
 - 3.1.4. Country Members
 - 3.1.5. Senior Members
 - 3.1.6. Associate Members
 - 3.1.7. Beginner Members
 - 3.1.8. Honorary Members
 - 3.1.9. Temporary Members
- 3.2. All members shall pay an annual subscription to join the Club; the membership fee for each category of membership shall be recommended by the Management Committee and submitted at the AGM for acceptance.
- 3.3. All members joining the Club shall be deemed to accept the terms and conditions of this Constitution and any Regulations from time to time adopted by the Club in particular, including the requirement to conduct themselves in accordance with any conduct rules, equity policy and disciplinary procedures.
- 3.4. The Club shall include within its Rules and Bye-laws the process for any person seeking membership of the Club. This process shall reflect that membership is open to all and no application shall be refused on grounds of gender, gender reassignment, age, race, religion or belief, sexual orientation, marriage and civil partnership, pregnancy and maternity or disability. The Management Committee may refuse membership or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the members.'
- 3.5. Annual subscriptions shall be due following the AGM and must be paid by 31st March. Subscriptions not paid by 31st March will result in the membership ceasing.
- 3.6. The Club shall provide notice of subscriptions due, including methods of payment available to members.
- 3.7 Re-joining fee - any person who re-applies for full membership may be required to pay a re-joining fee of one half of the full years membership subscription in addition to the membership subscription, except that the re-joining fee may be waived by the Management committee in extenuating circumstances.
- 3.8 Resignations - any member wishing to withdraw from the Club shall notify their resignation in writing to the Secretary within fourteen days after the AGM, in default of which they shall forfeit all rights of membership, without prejudice to the powers of the Club to recover payment of any sum due.
- 3.9. If the conduct of any member, either in or out of the clubhouse, on the course, or elsewhere is such that it appears to the Management Committee to impair the character or good standing of the club, or if any member wilfully disobeys any order of the Management Committee communicated to such member, or is in breach of any rule or bye-law of the Club, the Management Committee shall make

a formal complaint to the Disciplinary and Conduct committee who shall consider the complaint in terms of the Disciplinary Procedure of the Club.

4. Management of the Club

- 4.1. There shall be a Management Committee responsible for the overall management of the Club.
- 4.2. There shall also be the following committees of the Club:-
 - 4.2.1. House
 - 4.2.2. Match and Handicaps
 - 4.2.3. Greens
 - 4.2.4. Other
- 4.3. All committee members must be members of the Club
- 4.4. Offices shall be held for three years
- 4.5. The remit for each committee shall be set by the Management Committee
- 4.6. Each committee shall have a chair who will be a member of and report to, the Management Committee and shall agree its own rules of operation subject to the terms of this Constitution. Each committee may co-opt members from the general membership.

5. Composition and Responsibilities of Management Committee

- 5.1 The Management Committee shall consist of the following:-
 - 5.1.1. Office bearers - Captain, Vice-Captain, Treasurer, Secretary
 - 5.1.2. Up to 8 elected club members
 - 5.1.3. President and Vice Presidents (ex officio)
- 5.2. Captain and Vice-Captain will be elected at the AGM to serve for three consecutive years and will not be eligible for re-election to these offices for at least three years thereafter unless by special resolution of the members at a general meeting.
- 5.3. Treasurer and Secretary will be elected annually at the Club AGM
- 5.4. All other members of the Management Committee will be elected at the Club AGM to serve for 3 years, after which they will be eligible for re-election.
 - 5.4.1. Election to any position on the Management Committee cannot be limited by or discriminated on the grounds of gender, gender reassignment, age, race, religion or belief, sexual orientation, marriage or civil partnership, pregnancy, maternity or disability.
- 5.5. The Management Committee shall:-
 - 5.5.1. meet at least every 2 months
 - 5.5.2. have a quorum of 6 members
 - 5.5.3. be responsible for the rules of the Club
 - 5.5.4. be responsible for ensuring the Club, its office bearers and employees have in place adequate and relevant insurance at all times
 - 5.5.5. recommend and set annual subscriptions, membership and entrance fees
 - 5.5.6. have the power to open and operate bank accounts in the name and on behalf of the Club

- 5.5.7. have power to borrow any monies required for the purposes of the Club with or without security and on such terms and conditions as the committee may determine and to charge any property belonging to the Club with repayment for the money so borrowed.
- 5.5.8. deal with any infringement as per the Club's Disciplinary Procedure Policy and Social Responsibility Policy
- 5.5.9. have the power to make and amend Bye-laws which shall be binding on the members until the next AGM at which they may be confirmed or altered.
- 5.6. The Management Committee will not have power to purchase, sell or lease property without the specific authority of members at a general meeting.
- 5.7. Duties of the Captain, Secretary and Treasurer:
- 5.7.1. The Captain, or, in their absence the Vice-Captain shall preside at all meetings of the Club and Management Committee. Failing these, the members present shall appoint a chair. The chair shall have a casting vote.
- 5.7.2. The Secretary shall call and attend all meetings of the Club and Management Committee, keep the minutes and list of members, conduct correspondence and transact business pertaining to this office.
- 5.7.3. The Treasurer shall receive and disburse all monies due to and by the Club. In particular the Treasurer collects subscriptions and fees as due. The Treasurer shall keep accurate accounts detailing the affairs of the Club and shall be responsible for delivery of an Annual Statement of Accounts to the AGM. The accounts, following independent examination shall be displayed in the clubhouse at least 5 days prior to the AGM.

6. Extraordinary General Meetings;

- 6.1. An EGM may be called by the Management Committee or by 10 members of the Club. This must be submitted to the Secretary in writing.
- 6.2. At least 14 calendar days notice of an EGM must be given to the full Club membership.
- 6.3. All eligible members of the Club may vote at an EGM - all Full and Full Senior members are eligible to vote.
- 6.4. Quorum of any EGM shall be 15 eligible voting members of the Club.
- 6.5. Any decisions shall be reached by a simple majority of the voting members present.

7. Annual General Meeting:

- 7.1. The Annual General Meeting shall be held in December each year on a date to be fixed by the Management Committee and shall have as its main business:-
 - 7.1.1. The presentation of the Management Committee Report by the Captain for the past year.
 - 7.1.2. The election of any office-bearers, independent examiner, and/or Committee members including Presidents/Vice-Presidents in ex officio capacity
 - 7.1.3. Approval of the minutes of the last AGM and any other General meeting held during the year
 - 7.1.4. Approval of the independently examined accounts for the last financial year and agree the fees for the coming year
 - 7.1.5. Consider and approve any changes to the Constitution
 - 7.1.6. Deal with any other relevant business
- 7.2. An Agenda giving notice of the AGM must be circulated along with a copy of the independently examined accounts to all Club members at least fourteen calendar days in advance.
- 7.3. The quorum for any AGM shall be 15 eligible voting members
- 7.4. Voting on any matters shall be by simple majority of voting members present.

8. Finance:

- 8.1. The financial year shall run from 1st November to 31st October
- 8.2. The Treasurer shall be responsible for securing the preparation of the Annual Accounts and laying these before the AGM.
- 8.3. The accounts shall be certified by the Club's Independent Examiner as approved at the AGM.
- 8.4. All cheques drawn against the Club's funds shall be signed by any two Office bearers.
- 8.5. All members of the club shall be jointly and severally liable for the financial liabilities of the Club.
- 8.6. All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

9. Dissolution or Winding Up of the Club:

- 9.1. The Club is non-profit making and all profits and surpluses will be used to maintain and/or improve the Club facilities or to carry out the objectives of the Club.
- 9.2. No profit or surplus shall be distributed (other than to another non-profit making body on a winding up or dissolution of the Club).
- 9.3. If, upon winding up or dissolution of the Club there remains, after the satisfaction of all debts and liabilities, any property whatsoever, this shall be transferred either to any association to which the Club is affiliated, or, to some other organisation or organisations having objects similar to the Club. This organisation shall be determined by the members of the Club by resolution passed at an EGM.

10. The Constitution:

- 10.1. The Rules foregoing shall not be amended except at an AGM or EGM of the Club and then only after due notice of such proposed amendment has been given.
- 10.2. Upon dissolution of the club, any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in relate3d community sports.

This Constitution has been approved in accordance with 10.1. above and accepted as the Constitution for Wick Golf Club.

Signed: Captain

Signed: Secretary

Date:

